



Policy Review Committee Work Programme 2021-22

The following **provisional** dates are also in the Democratic Services calendar if required: 17 August 2021, 19 October 2021, 9 December 2021 and 15 March 2022

Date of Meeting	Topic	Action Required
15 June 2021 – CANCELLED	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
	Low Carbon Working Group Update (Standing Item)	To receive a verbal update on the work of the Low Carbon Working Group.
Special Meeting - 12 July 2021 - CANCELLED	Medium Term Financial Strategy	To be consulted on the Medium Term Financial Strategy.
	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
20 July 2021	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
	Low Carbon Working Group Update (Standing Item)	To receive an update on the work of the Low Carbon Working Group.

	Statutory Taxi and Private Hire Vehicle Standards Consultation Selby	To consider the statutory taxi and private hire vehicle standards consultation for Selby.
	Car Parking Update (Verbal Update)	To receive an update (verbal) on car parking following discussion at the meeting of the Committee in April 2021.
	Universal Credit Update (Standing Item - Every 6 Months)	To receive a short update on Universal Credit (figures only).
	Flytipping and Littering	To receive a detailed report on flytipping and littering in the district, in particular what resources (including funding/costs) are needed to improve the collection of litter and tackling of flytipping. Also include approaches to education, enforcement and collection.
	Medium Term Financial Strategy	To be consulted on the Medium-Term Financial Strategy.
	Summary of Local Plan Preferred Options Consultation Responses	To ask Officers to provide a summary of the Local Plan Preferred Options consultation responses to the Committee.
14 September 2021	Work Programme 2020-21	To review and amend the committee's work programme for 2020-21 as required.
	Household Item/Bulky Waste Removal	Suggested by the Leader May 2021, the Committee could (should it wish to) examine the Council's approach and charges for the removal of household items, i.e., fridges, freezers etc. – hasn't been examined for several years. Could it be modified or changed?

	Homelessness (including the Homelessness Strategy)	To consider a report on homelessness, following discussions at the Committee's July 2021 meeting.
	Low Carbon Working Group Update (Standing Item)	To receive a verbal update on the work of the Low Carbon Working Group.
	Payment of COVID-19 Business Grants – Update (Verbal)	Following on from Officer's presentation in March 2021, a verbal update on the payment of COVID-19 Business Grants by the Council.
19 October 2021 – CANCELLED	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
	Low Carbon Working Group Update (Standing Item)	To continue the work of the Low Carbon Working Group.
9 December 2021 – now to be the LCWG workshop to discuss LC Strategy	Low Carbon Strategy Workshop	To discuss in detail the Low Carbon Strategy with input from Officers from across the Council, as appropriate.
11 January 2022	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
	Low Carbon Working Group Update (Standing Item)	To consider the draft Low Carbon Action Plan. Verbal update.
	Litter Picking in Selby District	An information report for Members on the frequency, methods and locations of litter picking in the district.

	Covid-19 Government Grant: Criteria and Uses	To consider a report which will give further detail about the use of the remainder of the government's Covid-19 grant to the Council, security of payments, any incidents of fraud, false claims, data protection and business loans.
	DFG (Adaptations) Policy 2021	To consider the Disabled Facilities Grant (Adaptations) Policy 2021.
	Budget 2022-23	To comment on the Budget for 2022-23 ahead of its consideration at Council in February 2022.
	Universal Credit Update	To receive a short update on Universal Credit (figures only).
15 March 2022	Work Programme 2021-22	To review and amend the committee's work programme for 2021-22 as required.
	Low Carbon Working Group Update (Standing Item)	To consider the draft Low Carbon Action Plan. Verbal update.
	Gambling Policy	For the committee's consideration and comment before submission to Council on 19 April 2022.
	Taxi Licensing Policy	To consider the Taxi Licensing Policy.
12 April 2022	Work Programme Planning 2022-23	To review and finalise the Committee's Work Programme for the 2022-23.
	TO BE CONFIRMED – Industrial Units Information Report (Officer availability and completion of energy assessment of units dependent)	To receive information report on the Council's industrial units be submitted to the Policy Review Committee, including information such as the state of the units, how many there were, where the units were, the number that were vacant etc. after which the matter could be, if appropriate, brought forward as a joint piece of work between the Audit and Governance, Scrutiny and Policy Review Committees.

		<i>Officers have advised that the Council was working with an energy assessor to determine the extent of works required to bring the industrial units to a position where they will comply with regulations to enable them to be let once more. No precise timescale for completion of assessment as yet, would need this information before being able to commit to a specific date; anticipate April likely to be preferable.</i>
	Low Carbon Working Group Update (Standing Item)	To receive an update on the work of the Low Carbon Working Group.

Other potential items for 2021-22 and 2022-23

It is for the Committee decide when they feel it would be appropriate to consider these matters, i.e., at which meetings.

- **Development Strategy for Affordable Housing** – Bring back to the Committee when further work has been undertaken on the policy.
- **Industrial Units** – Being approached as a joint piece of work with Scrutiny Committee (who will lead on it) and the Audit and Governance Committee. Meeting arranged between three Chairs and Officers to discuss further in October 2021 was cancelled – needs to be rearranged. In light of LGR, Members to decide if they want to continue with this piece of work. Following January 2022 PR meeting, it was agreed that an information report on the Council’s industrial units be submitted to the Policy Review Committee, including information such as the state of the units, how many there were, where the units were, the number that were vacant etc. after which the matter could be, if appropriate, brought forward as a joint piece of work between the Audit and Governance, Scrutiny and Policy Review Committees. ***It was acknowledged by Members that this work would be subject to the demands of LGR, specifically Officer time and availability.***
- **Council Property Assets - Summit Centre** – Date TBC - As requested at the meeting of the Committee in April 2021, the Committee wish to begin their examination of the Council’s property assets by looking at the Summit Centre in Selby, to include brief background information, as well as medium to long term plans, financial implications and what the future held for the building. Agreed by the Chair in June 2021 that the item to be held as TBC.
- **Draft Corporate Policy Framework** - Officers have been asked to produce a full list of the Council’s existing policies which should include details of when they each need reviewing or go out of date, for the Committee to look at, starting with the oldest first. Some

policies may require changes following the impending announcement on local government reorganisation in North Yorkshire. Officers to discuss further with the Chair as at January 2022 – **date to come to Committee is TBC at present.**

- **Universal Credit** – Update on figures to be kept on the Committee’s work programme every 6 months or so, or when there was a significant rise in claimant figures, i.e., a shift of 10% each way.

Deep Dives/Working Groups – potential items

The Low Carbon Agenda – Working Group established – work ongoing.

Further suggestions to be advised by Members.